



Minutes of Meeting
Thursday, 20 September 2012
Heritage Commission Conference Room
Stone Building (Clerk's Office)

Present:

Donna Etela, Chair
Jim Maggiore
Cynthia Swank

Alternate Members: Tibbie Field, Jane Robie

Absent: Carolyn Brooks, Paul Cuetara, Jane Currivan, Shep Kroner

1. Etela called the meeting to order at 9: 35AM. Field to vote for Currivan; Robie for Brooks.

2. Treasurer's Report. Etela distributed financial reports provided by Town accountant. Heritage Fund account is \$3448.31; entire \$1000 of this year's budget remains. The memorial bench account shows \$300 but Etela learned that as of 9/19 \$400 had been received.

Maggiore will inform Accountant that the Heritage Commission budget line (Line 8-10) needs to be reclassified so that it does not appear under the Planning Board.

3. Approval of Minutes

The 8/16/2012 minutes were approved as written. Swank will send Jan the new mission statement and ask that it replace the one now on the Heritage Commission's page of the Town website. [Etela did so 9/20/2012].

4. Old Business

- **Response to Library** – Etela distributed Swank's response to the Library's request for input relating to Commission space needs in a new Library building. Swank had sent the document to members prior to sending it to the Library Director and no one had suggested any changes. Etela

recounted what happened at the Library's information session in late August.

- **Survey Update** -- The Survey Group met on Tuesday, Sep 18. The information developed about the depot which Field read at the get-together resulted in Etela being able to find physical evidence of the depot's original location 125 feet north of its current location. Found in the Town's historical records were plans submitted by the B & M Railroad in 1899 for the construction of a bridge over the road. Later ones filed at the Registry of Deeds may assist further in documenting buildings in the vicinity of the depot.

The field work team for three properties, 206, 206A, and 206B Atlantic, has not yet met. Etela will learn the status of its effort and encourage the team to do the observation work soon.

Bruce Dow loaned additional materials for reproduction, including typescripts of diaries of S.A. Dow and Emma Marston, who later married Dow. The diaries are for several years ranging from the 1860s to 1890s.

The Survey Group will meet again Tuesday, October 16 at the Library between 6 and 8 pm.

- **Master Plan/Discussion of Historic Resources** -- Maggiore will coordinate with Kroner and Brian Groh, the Rockingham Planning Commission circuit rider, to come up with several days and times when they can participate in a Heritage Commission work session. Purpose of the work session is to agree upon the process for developing an Historic Resources section to the Master Plan and to draft preliminary recommendations.
- **Town Hall Renovations** -- Lisa Mausolf will submit the National Register application with the new photographs to the State by the end of this week. The Town will not install the new front door, now on order, until after October 12 so there is no further delay in the National Register process.

5. New Business

- **Suggested expenditures for Survey** -- Swank requested reimbursement of \$10.77 for the photocopying of the B&M RR plans; and an amount not to exceed \$15 for possible exhibit art supplies; members approved.

Discussion about scanning capabilities and internet access occurred. Neither the Town nor Library has a dedicated scanner with appropriate scanning and editing software. Etela will speak with the Library about the status of its deliberations for purchasing such a scanner that the Commission and others

might use. Swank also mentioned that there is no wireless internet access in the Clerk / Collector building, one of the reasons that makes the Library a better venue for the Survey Group meetings. Maggiore will investigate the possibility of providing wireless internet access to the public in the Heritage Commission conference room.

- **Jane Palmer Memorial Bench** -- The Town Accountant has set up an account. The *Hampton Union* included information in its Sep 14 article about the Select Board meeting where the effort was approved. Cuetara, when he returns from Florida, will spearhead publicity and fund-raising with Jane Mackin. There is no deadline for contributions.

- Other business.

The revised war monuments brochure is now on the Town website.

Robie will try to borrow historic photographs in the possession of Lucille Ellingwood's sister. Swank will email a loan form created for this purpose to Robie.

6. Next Meeting Date. Thursday, 10/18 at 9:30AM

7. Adjournment. 11:05AM

Cynthia G. Swank
Recording Secretary